

**SPORT'N'ACTION WAIHI TRUSTEES**  
**MINUTES OF MEETING HELD AT MORGAN PARK THE HUB**  
**THURSDAY 10<sup>th</sup> OCTOBER 2024 1pm**

**PRESENT:** Gary Samson, Christine Bougher, Peter Longley, Jo Heath, Rob Wynands, Eva Mayor, Viv Barakat

**APOLOGIES:** Tanya McCowatt

**Moved:** Peter Longley                      **Seconded:** Christine Bougher      **CARRIED**

**MINUTES:** The minutes for the 12<sup>th</sup> September 2024 were accepted.

**Moved:** Peter Longley                      **Seconded:** Christine Bougher      **CARRIED**

**MATTERS ARISING FROM MINUTES:** None

**FINANCIAL REPORT:** Financial report prepared 1<sup>st</sup> January 2024 to 10<sup>th</sup> October 2024.

Trustees request Morgan Park Project costs to be changed to top of Expenses have its own heading called Project Costs/Morgan Park.

**Moved:** Gary Samson                      **Seconded:** Peter Longley              **CARRIED**

**SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:** Report prepared dated 10<sup>th</sup> October 2024.

Report attached.

**Moved:** Gary Samson                      **Seconded:** Christine Bougher      **CARRIED**

**CORRESPONDANCE:** Emails.

Request to change Trustee meetings from a Thursday to a Wednesday morning 9.30am, next meeting discussed to be Wednesday 13<sup>th</sup> November 2024 9.30am.

**Moved:** Rob Wynands                      **Seconded:** Peter Longley              **CARRIED**

**GENERAL BUSINESS:**

**New Trustees:**

- Eva Mayor withdrawn nomination as a Trustee 18<sup>th</sup> September 2024.
- Hauraki District Council Board is to nominate a Trustee.

**Funding applications:**

- Primary Grant Writer – Eva & Peter
- Eva has submitted One Foundation funding application for shelters, funder requested 2 further pieces of information, and will find out the decision end of October.
- Project - Peter to report, capital works need quotes, completion of decks & hub toilet building.
- Morgan Park reapplying of lines TAB grant application closes end of October 2024, decision end November 2024.

**Artificial Green:**

- Artificial Turf completed
- Bowls had a club day last Saturday
- Extra width invoice plus extra fence ( meeting with Eva, Gary and Peter)
- Rob asked about electronic locks on gates. No temporary access only
- Sponsorship signs on fence and building. Nothing can be fixed to the fence, as per consent.
- Eva discussed future perimeter pathway around park and to look at planting in November.

**Football:**

- Bike on park & willful damage – Police report still open
- Car on pitch last week, noticed tracks Friday 4<sup>th</sup> October 2024
- Hauraki District Council chain with combo lock on Clarke Street. Eva to arrange
- Working with Richard & Eva re 3 x quotes for field & fencing
- Peter Hauraki District Council re water connections (to be added to plan) Mark D

## **Bowls Building:**

- Brian Pennell Plumbing - Wastewater left open for inspector, he would not inspect
- Brian Pennell Plumbing quote 1 - New box spouting downpipes & stormwater \$8,665 + GST
- Brian Pennell Plumbing quote 2 - Reuse Marley spouting \$4,200 + GST plus new Marley where required
- Mark D working on building consent variation plans
- Mark D working with fire plan consultant (incl fire plan)
- Plans ready to talk to builders to price stage 2
- Beach Contractors – arrange more temporary fencing removal including gate – Rob
- Beach Contractors installed last section of new fencing
- Beach Contractors – made watertight SW end
- Peter Spiers Power Co quote due re power to building - his part ok from there
- Plan ahead – astro offcut for stair end – concrete/metal areas
- Shed storage vacuum/scoreboards
- Shelters - Max & Rob working on plans including fabrications
- Bowls - agreed to use existing Hub if stage 2 not ready to start season
- Reporting on DIA site - Log grant spending, Gary & Peter
- Driveway gate discussion – temporary chain on Baker Street
- Bowls storage shed – built to code temporary, to be moved at a later date, not to damage the green area.

**Moved:** Gary Samson

**Seconded:** Christine Bougher **CARRIED**

## **Croquet:**

- No money allocated in LTP
- Hauraki District Council are replacing temporary fencing, the new fencing can be moved to the new building in the future.

## **Tennis:**

- Met Hauraki District Council engineer onsite 23rd August 2024 - sent Engineer Gary's report. (In HDC MoU)
- Updated tennis last night. Joel & Eva

## **Hub:**

- Cameras - Hub front ok - Hub rear over artificial turf ok
- Met with Andy Poole, add camera to Hub looking at Bowls Building, look at camera(s) in Bowls building
- Eva looking into an online portal booking system for Hub bookings.
- Eva advised 2 x public toilets going up before Christmas, on Kenny Street area by children's playground. The carpark area will be levelled out as well, fully funded by Hauraki District Council.

## **Subs:**

- Insurance. Peter Longley to get a quote for Artificial Green Turf. Check with Bowls NZ as well.
- Eva sourcing the template for Hub costs. Eva and Rob to work with draft operational expenses.

## **Website:**

- Viv has set up website [www.sportnaction.org.nz](http://www.sportnaction.org.nz) for Sport'n'Action Waihi this is now up and running.

Meeting closed: 2.30pm

Next meeting: Wednesday 13<sup>th</sup> November 2024 9.30am

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson Gary Samson