

**SPORT'N'ACTION WAIHI TRUSTEES**  
**MINUTES OF MEETING HELD AT MORGAN PARK, WAIHI CROQUET CLUB**  
**WEDNESDAY 17<sup>th</sup> September 2025 4.30pm**

**PRESENT:** Toby Adams, John Witt, Donald McClumpha, Richard James, Jo Heath, Kay Scahill, Howard Chappel, Nicholas Mounsey, Brian Knight, Aoife Hennessy & Sue O'Brien

**APOLOGIES:**

**MINUTES:** The minutes for the 23<sup>rd</sup> July 2025 were accepted.

**MATTERS ARISING FROM MINUTES:** None

**Moved:** Brian Knight

**Seconded:** Kay Scahill

**CARRIED**

**PROJECT UPDATE:**

- Bowls Building – working on the outside first
- Football project needs to go out for tender to 3 suppliers for a March 2026 completion
- Football lights, fence, football field resource consent. Lighting towers consent required.
- Hauraki District Council paying the shortfall for building, field & lights.
- Lumen levels on all of the current lights at netball and tennis will be checked in due course, probably at the time of football lights installation.

**EXTERNALLY FUNDED PROJECTS:**

- Shelters for Bowls – One Foundation funds of \$14,054.76. Still a few supplies are required to complete the project outside of the funds received: bolts, gravel & cement. Bowling Club has an account at Mitre 10. (for the bolts?)

**ANNUAL ACCOUNTS:**

- Annual Performance report for Sport'n'Action Waihi Charitable Trust 31<sup>st</sup> December 2024 were accepted.

**Moved:** Brian Knight

**Seconded:** Kay Scahill

**CARRIED**

**FINANCIAL REPORT:**

- Financial reports prepared for 1<sup>st</sup> January to 16<sup>th</sup> September 2025. All received by email.

**Moved:** Brian Knight

**Seconded:** Aoife Hennessy

**CARRIED**

**SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:**

- Report prepared dated 16<sup>th</sup> September 2025. All received by email.

**Moved:** Aoife Hennessy

**Seconded:** Brian Knight

**CARRIED**

**TENNIS FENCING UPDATE:**

- Not in budget yet
- Report carried out by Gary Samson is being transferred to a word document by Waihi Tennis Club
- A \$40K estimate of repairs could be \$10K.
- Sue recommends windbreak netting from a tennis company for the tennis fencing, they have proper eyelets made and the netting is made in pieces. These are more suitable materials. Tennis to look into these costs.

**OVEN:**

- Email Toby photos of the Oven. Jo to Action and send measurements.

**NETBALL COURT SURFACE SPAYING:**

- Brian has calculated the measurements, 2,800 square meters. 10 x 5 litres at Mitre 10. \$400 of product.
- A boom sprayer is available to use from Waihi Bowling Club
- Toby to ask at Paeroa & Ngatea netball how the correct procedure is done.

**INSURANCE:**

- Insurance excess is \$25K for Contents and Building.
- Council is taking on the risk, any damage under this value is considered repairs & maintenance

**WATER FILTER:**

- The Hub Mountain Fresh water filter needs replacing has been 2 years since the last service.
- OK to go ahead and change and replace now.

**LIQUOR LICENCE:**

- Currently is on hold at the Waihi Bowling Club
- New license will be under Sport'n'Action Waihi
- Bar Manager. Suggested each club has a Bar Manager cost is \$300 each
- Bar set-up. Sport'n'Action purchase alcohol, funds go to Sport'n'Action, then funds are available for e.g. power, repairs and maintenance, suggested fridge be paid back to the Waihi Bowling Club once funds are in from the bar.
- Fridge is currently owned by Waihi Bowling Club
- Will need to set up rosters for: recycling, stock up

**FUNDING:**

- Trust Waikato
- Need budgets for changing sheds, decking, and re-painting surfaces on the tennis courts approx. \$40K

**WAIHI EVENTS CENTRE:**

- Current contract has expired on 31<sup>st</sup> August 2025
- Hauraki District Council will extend the Waihi Events Centre contract with Sport'n'Action Waihi Charitable Trust to November 2025.
- Resolution required

**TOURNAMENT FEES:**

- The current standard day tournament fees are \$100. We can review this in the future; costs need to be covered for paper towels, toilet rolls, rubbish tags & cleaning.

**TENNIS CLUB ROOM EXTENSION & DECK:**

- Project 4 – consultant on decking for football and tennis areas

**CORRESPONDANCE:**

- None

**OTHER BUSINESS:**

- Waihi Bowling Club asked for a Blessing on opening of the building
- Waihi Bowling Club - a blessing has already been carried out before ground works commenced last year
- Toby to follow up with Lana
- Security cameras discussions for extra security around the bar area
- Squash building currently being refurbished and security cameras will be installed as there are freedom campers, camping outside the building.

Meeting closed: 5.30pm

Next meeting: Later in October 2025.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson Toby Adams