

**SPORT'N'ACTION WAIHI TRUSTEES**  
**MINUTES OF MEETING HELD AT MORGAN PARK, WAIHI CROQUET CLUB**  
**WEDNESDAY 19<sup>th</sup> November 2025 4.40pm**

**PRESENT:** Toby Adams, John Witt, Donald McClumpha, Richard James, Jo Heath, Kay Scahill, Howard Chappel, Brian Knight, Aoife Hennessy, Sue O'Brien, Felix Groenestein Waihi Croquet Club VP.

**APOLOGIES:** None

**MINUTES:** The minutes for the 17<sup>th</sup> September 2025 were accepted.

**MATTERS ARISING FROM MINUTES:** None

**Moved:** Brian Knight

**Seconded:** Richard James

**CARRIED**

**PROJECT UPDATE:**

- Bowls Building has gone over the budget
- A building connector is required from Bowls building to the Hub building
- In process of receiving 3 x quotes for connector
- Connector archway estimate \$60k - \$70k
- Kitchen estimate \$22K-\$25K
- Disabled toilet required to be replaced to be brought up to code of compliance in Hub Building
- Football practice field area surroundings have been cleared, surface is to settle, then works will continue, could not fill. Football no sand base. Richard to talk to Ben Fantom Project Manager with confirmed size of football field. Budget to do lighting.

**EXTERNALLY FUNDED PROJECTS:**

- Shelters for Bowls, One Foundation funds. 4 Shelters have been installed. The remaining will be up by next month.

**FINANCIAL REPORT:**

- Financial reports prepared for 1<sup>st</sup> January to 18<sup>th</sup> November 2025. All received by email.

**SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:**

- Report prepared dated 18<sup>th</sup> November 2025. All received by email.

**TENNIS LIGHT REPAIRS UPDATE:**

- Tennis light is still half working. Still waiting on AE Electrical to confirm date of Cherry Picker.

**NETBALL & TENNIS LUMEN UPDATE:**

- Lumen levels – no update.

**TENNIS FENCING UPDATE:**

- No update from Hauraki District Council
- Report carried out by Gary Samson transferred to a word document by Waihi Tennis Club, document emailed to all Trustees.
- Waihi Tennis Club to update quotes on fencing and an addition court side light.
- Waihi Tennis Club can apply for funding for fence and an extra light(s).

**HUB OVEN:**

- Oven at Hub ok for now. Maybe needs a clean. Check with Netball Centre what is wrong with oven.

**NETBALL COURT SURFACE SPAYING:**

- Toby confirmed Paeroa & Ngatea netball courts are sprayed once a year with wet & forget.
- Council maintenance budget, action to once a year & a sweeper. Hauraki District Council confirmed maintenance team will spray Waihi Netball Centre courts once a year.
- Waihi Tennis Club advised weeds are on the outside of the courts around the fence line.

**LIQUOR LICENCE:**

- Currently is on hold until consent is received
- Further discussions be had re Incorporated Society or Not for Profit to run the bar at a later date

**FUNDING:**

- Trust Waikato
- Pass a resolution that Waihi Tennis Club to apply for funding for new fencing around the courts and an additional court side light(s).

**Moved:** Brian Knight**Seconded:** Richard James**CARRIED****WAIHI EVENTS CENTRE CONTRACT:**

- Hauraki District Council extended the Waihi Events Centre contract with Sport'n'Action Waihi Charitable Trust for 3 months September 2025 to November 2025, then rollover monthly.

**BOWLING CLUB ANNUAL FEES 2025/2026:**

- Agreed 2025/2026 Waihi Bowling Club annual fee Invoice due to be invoiced now.

**TENNIS CLUB ROOM EXTENSION & DECK:**

- Viewing deck, do at the same time as Project 4, pricing required.

**CORRESPONDANCE:**

- None

**OTHER BUSINESS:**

- Waihi AFC Football to move their shed down closer to the power & water services.
- Waihi Bowling Club, requesting to add wind break netting on fence around greens. Bowling Club to pay for the netting and then add to fencing to trial it out.
- HDC Communities Service Manager Eva Mayor is finishing up end of next week.
- Refurbishment walk through tour of the Bowls building will be arranged next week with Project Manager Nick Mounsey for the Trustees, confirmed date Wednesday 26<sup>th</sup> November 2025.

Meeting closed: 5.45pm

Next meeting: 17<sup>th</sup> December 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson Toby Adams