

**SPORT'N'ACTION WAIHI TRUSTEES**  
**MINUTES OF MEETING HELD AT MORGAN PARK, WAIHI CROQUET CLUB**  
**WEDNESDAY 23<sup>rd</sup> JULY 2025 4.30pm**

**PRESENT:** Toby Adams, John Witt, Donald McClumpha, Richard James, Jo Heath, Kay Scahill, Howard Chappel, Shona Taikato Waihi Netball, Nicholas Mounsey Hauraki District Council Project Manager

**APOLOGIES:** Brian Knight, Aoife Hennessy & Sue O'Brien

**MINUTES:** The minutes for the 27<sup>th</sup> May 2025 were emailed.

**MATTERS ARISING FROM MINUTES:**

**PROJECT UPDATE:**

- Introduction from Hauraki District Council Project Manager Nick Mounsey.
- Plans were provided on the table and were discussed; printed copies were available for Committee members.
- Project 3 – has gone out to tender. 3 Contractors have priced this project. Quote ranges \$361K - \$368K. **Original \$495K budget for Projects 3 & 4.**
- Project 3 Contractor to get building to useable stage
- Fire Safety will be brought up to Stage 2.
- Project 4, Building only provisional price \$500K approx.
- Agreed that Hauraki District Council will now go forward with a contract for the builder to get started on Project 3 with a start date of 1<sup>st</sup> August 2025 to end of September 2025.
- Football field, fencing & lighting is not priced.
- Richard James to share costings for football fencing & lights
- Project 5 – Field lights, get lumens tested, levels for netball & tennis

**EXTERNALLY FUNDED PROJECTS:**

- Shelters for Bowls – One Foundation funds of \$14,054.76. Project approved at Council, shelters can now be made & installed. (Had exemption) Max McLean is getting the materials.

**FINANCIAL REPORT:**

- Financial reports prepared for 1<sup>st</sup> January to 30<sup>th</sup> June 2025. All received by email.

**SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:**

- Report prepared dated 30<sup>th</sup> June 2025. All received by email.

**BNZ:**

- 3 x new authorisers added. All confirmed, Richard James added today 23<sup>rd</sup> July 2025.

**TENNIS LIGHT REPAIRS UPDATE:**

- 1 x driver still required. 1 x driver has been replaced. This has been followed up with 2 phones calls & an email, no reply received.
- Tennis & Netball have researched Lumens for the courts. Both documents have been emailed to Trustee members.

**TENNIS FENCING UPDATE:**

- No update on fencing. Next meeting's agenda.

**NETBALL COURT SURFACE SPAYING:**

- Brian is away, update at the next meeting.
- Option 1. Wet & forget \$99 for 5 litres. Need approx. 7-8 containers.
- Option 2. Hardwood Technology quoted 6 courts \$1,860.00 + GST.

- Option 3. Hauraki District Council contractors \$1,200 + GST.
- Brian on committee will make a calculation of wet & forget for the netball courts and bring to the next meeting.
- Another option is for Netball to apply for a grant.
- Waihi Tennis Club advised has an account at Wet & Forget.

**CREDITOR INVOICE:**

- Beach Contractors security fencing invoices x 2 \$2,691.00 (30<sup>th</sup> April 2025 & 26<sup>th</sup> June 2025)
- HDC funding will be paid in July 2025.

**INSURANCE:**

- Bay Insurance Renewal Combined Liability \$971.75 – Paid by Sport'n'Action Waihi.
- Trustees enquired excess amounts for Contents and Building. Jo to request information at Hauraki District Council.

**OTHER BUSINESS:**

**WAIHI NETBALL CENTRE:**

- Shona from Waihi netball advised oven is not up to standard and needs replacing. Shona to send photos of oven to Toby and look into replacing it with a second hand oven.
- Netball also discussed injury on netball nights, if there could be a back board? A use of thermal blanket would be more suitable than moving the player, then wait for an ambulance.

**CLARKE STREET ENTRANCE:**

- Nick to purchase & arrange installation of a chain and padlock for Clarke Street entrance.

Meeting closed: 5.30pm

Next meeting: 4 weeks' time date to be confirmed 4.30pm – 5.30pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson Toby Adams