

**SPORT'N'ACTION WAIHI TRUSTEES**  
**MINUTES OF MEETING HELD AT MORGAN PARK, WAIHI CROQUET CLUB**  
**TUESDAY 27<sup>th</sup> MAY 2025 4.30pm**

**PRESENT:** Toby Adams, Sue O'Brien, John Witt, Donald McClumpha, Richard James, Aoife Hennessy, Jo Heath, Kay Scahill, Howard Chappel, Brian Knight, Shona Taikato Waihi Netball

**APOLOGIES:** Nil

**MINUTES:** The minutes for the 9<sup>th</sup> April 2025 were emailed.

**MATTERS ARISING FROM MINUTES:**

**PROJECT UPDATE:**

- Building consent has been received.
- The Hub building Project Manager is Garth Doherty from Hauraki District Council.
- Consent process is accepted when fees are paid for, which are now paid. Garth has got the whole project, hub, fields: training field & playing field and removal of Skate Park.
- Project to go out to contractors to get bowls building ready by September 2025.
- Bowling shelters design not sufficient enough; more information is required by Max McLean.
- Future of Sport'n'Action Waihi after 17A review, came to Hauraki District Council, looking at complex going forward. Focus to get everyone into Clubrooms.

**EXTERNALLY FUNDED PROJECTS:**

- TAB grant received 9<sup>th</sup> December 2024 for line markings of tennis, netball and basketball courts. Hardwood Technology has completed the painting of all of the lines 14<sup>th</sup> May 2025. Invoice has been paid.
- Shelters for Bowls – One Foundation funds of \$14,054.76. Project still in progress at Council.

**FINANCIAL REPORT:**

- Financial reports prepared for 1<sup>st</sup> January to 8<sup>th</sup> May 2025. All received by email.

**SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:**

- Report prepared dated 8<sup>th</sup> May 2025. All received by email.

**INSURANCE:**

- Hauraki District Council has confirmed providing Insurance cover for the Artificial Green, Buildings & Plant.

**HUB USER GROUP FEES:**

- 2024 Netball \$2,800, Tennis \$2,800 & Football \$1,000. Discussed fees, fees to be kept the same amount for 2025. Sports user group can now be invoiced.

**Moved:** Richard James

**Seconded:** Brian Knight

**CARRIED**

**ACCOUNTANT:**

- Discussed Accountant options for Sport'n'Action Waihi Charitable Trust annual accounts for year ending 31<sup>st</sup> December 2024. Moved that Camille Betham & Associates carry out the annual account processing & review, all Trustees signed terms of engagement. \$1,500 + GST per year plus monthly Xero account fees.
- Charities Register has given an extension of time to 30<sup>th</sup> September 2025.

**Moved:** Donald McClumpha

**Seconded:** Sue O'Brien

**CARRIED**

**BNZ:**

- 3 x new authorisers to be added. Still work in progress.

**WATER RATES:**

- Water rates amount of \$18,700 has been written off by Hauraki District Council.
- Waihi Bowling Club invoice amount \$2,336.25 to be paid for balance of water bill.

**TENNIS LIGHT REPAIRS UPDATE:**

- 1 x driver still required. 1 x driver has been replaced.
- Tennis to research Lumens for tennis courts. Sue to follow up.

**NETBALL COURT SURFACE SPAYING:**

- Option 1. Wet & forget \$99 for 5 litres. Need approx. 7-8 containers.
- Option 2. Hardwood Technology quoted 6 courts \$1,860.00 + GST.
- Option 3. Hauraki District Council contractors \$1,200 + GST.
- Brian on committee will make a calculation of wet & forget for the netball courts and bring to the next meeting.
- Another option is for Netball to apply for a grant.

**CREDITOR INVOICE:**

- Beach Contractors security fencing \$2,691.00 (3<sup>rd</sup> March to 26<sup>th</sup> April 2025)
- Toby requested a copy of Beach Contractors invoice be emailed to him. – Jo to action.

**OTHER BUSINESS:****FIRE SAFETY:**

- Discussed fire safety in the kitchen with the oil fryer, agreed to purchase a fire safety blanket at Mitre 10. Jo to action.

**Moved:** Sue O'Brien

**Seconded:** Brian Knight

**CARRIED**

**THE HUB GLASS DOORS:**

- Willful damage 12<sup>th</sup> May 2025, glass doors have been replaced with metal screens by Sue Adams Glass.
- Waihi Tennis Club prefers to have glass returned to the doors.
- Toby requested we write to Adam Ryan at Alitech Window Systems requesting sponsorship for replacement laminated glass. Jo to action letter.

**WAIHI NETBALL CENTRE:**

- Shona from Waihi netball advised court 3 lights are not very bright. The standard of lights needs to be met. Shona to research the lumens for netball courts.
- Discussed Tuesday night tennis on the same night at Netball. Tennis confirmed Tuesday nights are moving to Monday nights for the winter.
- Discussed dogs at netball. Dogs need to be on a leash and away, outside the court areas.
- Discussed smoking on the courts. No smoking & vaping on the courts. All smoking & vaping to be on the road.
- Toby confirmed if we need more signs we can get some more from Hauraki District Council re: no dogs, smoking & vaping.

**SQUASH CLUB:**

- Hauraki District Council doesn't want to put rate payer's funds into it, because they are not a Non Incorporated Society.

Meeting closed: 5.30pm

Next meeting: 4 weeks time date to be confirmed 4.30pm – 5.30pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson Toby Adams