

SPORT'N'ACTION WAIHI TRUSTEES
MINUTES OF MEETING HELD AT MORGAN PARK, WAIHI CROQUET CLUB
TUESDAY 27th MAY 2025 4.30pm

PRESENT: Toby Adams, Sue O'Brien, John Witt, Donald McClumpha, Richard James, Aoife Hennessy, Jo Heath, Kay Scahill, Howard Chappel, Brian Knight, Shona Taikato Waihi Netball

APOLOGIES: Nil

MINUTES: The minutes for the 9th April 2025 were emailed.

MATTERS ARISING FROM MINUTES:

PROJECT UPDATE:

- Building consent has been received.
- The Hub building Project Manager is Garth Doherty from Hauraki District Council.
- Consent process is accepted when fees are paid for, which are now paid. Garth has got the whole project, hub, fields: training field & playing field and removal of Skate Park.
- Project to go out to contractors to get bowls building ready by September 2025.
- Bowling shelters design not sufficient enough; more information is required by Max McLean.
- Future of Sport'n'Action Waihi after 17A review, came to Hauraki District Council, looking at complex going forward. Focus to get everyone into Clubrooms.

EXTERNALLY FUNDED PROJECTS:

- TAB grant received 9th December 2024 for line markings of tennis, netball and basketball courts. Hardwood Technology has completed the painting of all of the lines 14th May 2025. Invoice has been paid.
- Shelters for Bowls – One Foundation funds of \$14,054.76. Project still in progress at Council.

FINANCIAL REPORT:

- Financial reports prepared for 1st January to 8th May 2025. All received by email.

SPORT'N'ACTION WAIHI CO-ORDINATOR REPORT:

- Report prepared dated 8th May 2025. All received by email.

INSURANCE:

- Hauraki District Council has confirmed providing Insurance cover for the Artificial Green, Buildings & Plant.

HUB USER GROUP FEES:

- 2024 Netball \$2,800, Tennis \$2,800 & Football \$1,000. Discussed fees, fees to be kept the same amount for 2025. Sports user group can now be invoiced.

Moved: Richard James **Seconded:** Brian Knight **CARRIED**

ACCOUNTANT:

- Discussed Accountant options for Sport'n'Action Waihi Charitable Trust annual accounts for year ending 31st December 2024. Moved that Camille Betham & Associates carry out the annual account processing & review, all Trustees signed terms of engagement. \$1,500 + GST per year plus monthly Xero account fees.
- Charities Register has given an extension of time to 30th September 2025.

Moved: Donald McClumpha **Seconded:** Sue O'Brien **CARRIED**

BNZ:

- 3 x new authorisers to be added. Still work in progress.

WATER RATES:

- Water rates amount of \$18,700 has been written off by Hauraki District Council.
- Waihi Bowling Club invoice amount \$2,336.25 to be paid for balance of water bill.

TENNIS LIGHT REPAIRS UPDATE:

- 1 x driver still required. 1 x driver has been replaced.
- Tennis to research Lumens for tennis courts. Sue to follow up.

NETBALL COURT SURFACE SPAYING:

- Option 1. Wet & forget \$99 for 5 litres. Need approx. 7-8 containers.
- Option 2. Hardwood Technology quoted 6 courts \$1,860.00 + GST.
- Option 3. Hauraki District Council contractors \$1,200 + GST.
- Brian on committee will make a calculation of wet & forget for the netball courts and bring to the next meeting.
- Another option is for Netball to apply for a grant.

CREDITOR INVOICE:

- Beach Contractors security fencing \$2,691.00 (3rd March to 26th April 2025)
- Toby requested a copy of Beach Contractors invoice be emailed to him. – Jo to action.

OTHER BUSINESS:**FIRE SAFETY:**

- Discussed fire safety in the kitchen with the oil fryer, agreed to purchase a fire safety blanket at Mitre 10. Jo to action.

Moved: Sue O'Brien**Seconded:** Brian Knight**CARRIED****THE HUB GLASS DOORS:**

- Willful damage 12th May 2025, glass doors have been replaced with metal screens by Sue Adams Glass.
- Waihi Tennis Club prefers to have glass returned to the doors.
- Toby requested we write to Adam Ryan at Alitech Window Systems requesting sponsorship for replacement laminated glass. Jo to action letter.

WAIHI NETBALL CENTRE:

- Shona from Waihi netball advised court 3 lights are not very bright. The standard of lights needs to be met. Shona to research the lumens for netball courts.
- Discussed Tuesday night tennis on the same night at Netball. Tennis confirmed Tuesday nights are moving to Monday nights for the winter.
- Discussed dogs at netball. Dogs need to be on a leash and away, outside the court areas.
- Discussed smoking on the courts. No smoking & vaping on the courts. All smoking & vaping to be on the road.
- Toby confirmed if we need more signs we can get some more from Hauraki District Council re: no dogs, smoking & vaping.

SQUASH CLUB:

- Hauraki District Council doesn't want to put rate payer's funds into it, because they are not a Non Incorporated Society.

Meeting closed: 5.30pm

Next meeting: 4 weeks time date to be confirmed 4.30pm – 5.30pm

Signed: _____ Date: _____
Chairperson Toby Adams